



#9 REMITTANCE ENVELOPE TEMPLATE OUTSIDE/ FACE

PRINT AREA (within dotted border)

MAIL PANEL AREA
(Please adhere to all USPS guidelines)

USPS ADDRESS GUIDELINES:
ALL CAPS, HELVETICA OR ARIAL
USE ALL ABBREVIATIONS POSSIBLE
USE NO PUNCTUATION

FIM
POSITION

2" from right

BARCODE POSITION

1/4" from bottom

Keep
printing
1/8" clear of
all edges.

8 7/8"

3 5/8"

3 7/8"





**#9
REMITTANCE
ENVELOPE
TEMPLATE
INSIDE**

GLUE AREA - DO NOT PRINT

PRINT AREA (within dotted border)

PRINT AREA (within dotted border)